

SUNNYSIDE VALLEY IRRIGATION DISTRICT  
MEETING OF THE BOARD OF DIRECTORS

The regular meeting of the Sunnyside Valley Irrigation District (SVID) was held via conference call due to the stay at home orders for Covid-19 and called to order by Chairman Simpson on October 6, 2020 at 2:00 PM. Present in addition to Chairman Simpson were Directors Kevin Golob, Dave Michels, and Paul Groeneweg; Lori Brady, SVID Manager/Secretary/Treasurer; Ron Cowin, Assistant Manager--Engineering, Dave Bos, Assistant Manager – Operations, Nikki Musson, Office Manager; and Larry Martin, Legal Counsel for the SVID.

The minutes of the September 1, 2020 Board Meeting were reviewed. Upon a motion by Director Golob, that was seconded and unanimously carried, the minutes were approved as written.

The Board considered the Consent Agenda as shown below:

<u>DEVELOPER AGREEMENT</u>	<u>PARCEL</u>	<u>FACILITY OR DESCRIPTION</u>
Gonzalo Barajas Jr	220909-41008	SN10.21D #4

Upon a motion by Director Groeneweg that was seconded, the motion carried, and the Consent Agenda was approved.

Ms. Musson updated the Board on the front office. The office remains closed to the public due to COVID-19.

Ms. Musson presented the financial report and vouchers. The Status of Funds listed investments and other funds totaling \$11,739,041. Vouchers numbered 76209-76383 in the total amount of \$363,016.88 were submitted for approval. Ms. Musson presented a graph showing current funds compared to historical levels. Upon a motion by Director Michels, which was seconded and unanimously carried, the Board approved and authorized payment of the vouchers as listed above.

Ms. Musson reported on the True Point software. The Web Portal switch has been live for several weeks and the canned water ordering process has not been a smooth transition. The water ordering system as delivered is unable to easily accommodate the larger landowners and the District will work on a custom water ordering application. The Great Plains to True Point transition is being tested in the test environment with our staff accountant. Staff is scheduled to complete testing by October 2<sup>nd</sup>. Reminders were mailed to landowners on September 28<sup>th</sup>. The development of the assessment role and balancing reports are scheduled for completion on October 16<sup>th</sup> and the office will begin balancing the assessment roll in mid-November.

Mr. Bos updated the Board on field operations. SVID crews are performing normal maintenance such as spraying, mowing, and repairing leaks. The shop is fabricating components and completing equipment maintenance.

Ms. Brady presented the 2021 Joint Drain budget and the 2021 Equipment Purchases & Surplus proposal. After review and consideration, a motion was made by Director Michels which was seconded, and unanimously carried, approving the 2021 Joint Drain budget and the 2021 Equipment Purchases & Surplus.

At 2:30 PM Chairman Simpson announced the Board would convene into Executive Session pursuant to RCW 42.30.110(1) (i) for approximately 30 minutes. The purpose of the meeting was to discuss with legal counsel, matters relating to litigation and potential litigation.

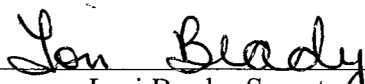
At 3:00 PM the Board reconvened into open session

The Board has formalized the process to issue refunds, where an error has been determined in the minimum incremental billing process (excluding ownership errors). All refund requests or claims must be submitted in writing and will be reviewed by staff. If it is determined a minimum incremental billing error has taken place, the landowner will be issued a refund. The refund shall include the current year and the 2 previous years if appropriate. Upon a motion by Director Michels, that was seconded and unanimously carried, the minimum billing refund policy was approved as stated above.

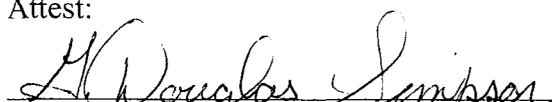
Staff presented an option to eliminate incremental billing for the Board's consideration. The incremental billing structure was appropriate 20 years ago. The purpose for incremental billing was to promote water conservation. As time has progressed, water conservation has been promoted by the modernization of the District facilities. Currently, incremental billing has imposed a burden on the existing Levy 2 landowners, created budget issues, and created a complex water management and billing structure. Upon a motion by Director Golob, that was seconded and unanimously carried, the incremental billing structure will be eliminated and those lands will be billed by the original water right method.

Virtual meetings will be held for NWRA and WSWRA annual conferences. Board member wishing to attend should contact the office for registration details

There being no further business, the meeting was adjourned at 3:20 PM.

  
Lori Brady, Secretary

Attest:

  
G. Doug Simpson, Chairman